

Oaks Park High School

Title of Policy: **Governors Allowances**

Person responsible: **J Hamill**

Date for review: **2017**

Reviewed at the first Full Governors' meeting.

Scheme for Governors' Allowances

Statement of Intent

We recognise that the voluntary nature of governorship means that an enormous amount of time and expertise is given freely by the individuals concerned.

In acknowledgement of this fact and our desire to ensure that our governors are truly representative of our parents, community and staff, we recognise that governors should be able to claim for legitimate expenses if they wish to do so.

What can be claimed for?

Examples include child care or babysitting expenses (particularly relevant to parent governors); travel expenses; photocopying, etc.

The governing body undertakes to make all governors aware, on an annual basis, of the type of expenses that can be claimed for and the level of budget available.

How can a claim for expenses be made?

If you are in doubt as to the legitimacy of your claim, please approach the Chair or Vice Chair of Governors in the first instance.

Claims can be made on the attached proforma and submitted to the Headteacher; Chair or Clerk to the Governors for checking and authorisation.

Mileage

Any journey over 100 miles (round trip) will be paid at 45p per mile for the first 100 miles, then 25p for all subsequent miles.